



ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
OFFICE OF HEALTH CARE REGULATION  
525 W. JEFFERSON, SPRINGFIELD, IL.

**LONG TERM CARE FACILITY ADVISORY BOARD SPECIAL MEETING**

**October 23, 2019 • 2:15 PM**

**APPROVED MEETING MINUTES**

**I. CALL TO ORDER AND INTRODUCTIONS:**

Debra Bryars called board meeting to order at 2:21 PM.

MEMBERS PRESENT (IN SPFLD OFFICE UNLESS OTHERWISE NOTED):

Patrick Baalke\*(phone), Mike Bibo\*, Karen Christensen\*, Dr. Alma Labunski\*(Bellwood), Dr. Albert Maurer\*, Candice Moore\*(phone), Ronald Nunziato\*(Chicago), and Mark McCurdy(phone)

\*Indicates voting member

MEMBERS NOT PRESENT: Dale Simpson, George Bengel, Kelly Richards, Martin Gorbien\*

\*Indicates voting member

IDPH REPRESENTATIVES: Debra Bryars, Sean Dailey, Connie Jensen, George Logan, Jennifer Uhles and Sara Wilcockson.

GUESTS: Donna Ginther, Matt Hartman, Eric Lane, Kirk Riva, Kim Palermo, Pat Comstock and Sherri Mitchell, Kevin Taylor

- **A QUORUM WAS ESTABLISHED.**

**II. New Business:**

**A. Part 300 Staffing Requirements - Discussion**

- Waiver: Section 3-202.05 is the focus regarding the requirements.
- Waiver: 483.35 for state regulation only.
- Meeting the standards and requirements for Waivers.

❖ The department will take all comments under advisement and review.

**B. Part 300 Informed Consent – Discussion:**

- Section 300.686 (6) (c) – Language was changed to “order by a Physician” and “to treat a specific symptom”.
- Section 300.686 (6) (e) – Language was changed to “the most common side effects”.
- Section 300.686(f)(1) – Dr. Labunski made a request to replace the statutory “licensed nurse” with “advance practice nurse or registered nurse”
- Section 300.686 (2) (f) – Subsection 2-106.1 (b) of the Act, for the department to include information on the website.
- Section 300.686 (g) (2) – Language to be changed to “Most common possible risks.”

❖ The department will take all comments and suggestions under advisement.

**C. Informed Consent Form - Discussion:**

- The need for and continued use of this medication will be reviewed at least quarterly. Discussion - this is more for the administrative side and not the Physician side.
- Discussion - I have a right to refuse to take this medication and what can happen if I refuse. Discussion for the language to be changed to “The right to refuse this medication.”
- Suggestion for “Medication Category” to be changed to “Medication Classification.”
- The need for and continued use of this medication (Psychotropic) will be reviewed at least quarterly. Suggestion to be changed to “reviewed monthly or bi-monthly”.

❖ Board Members suggested that the department adopt a fillable form for Consent for Psychotropic Medication Administration.

❖ The department will take all comments and suggestions under advisement.

Mike Bibo requested a special meeting to take place the first week of November.

**III. Public Comment**

**N/A - None**

**IV. Adjourn:**

Board members agreed to adjourn at 4:12 PM.

❖ **Next Meeting:**

LTC Special Board Meeting is scheduled for November 7, 2019 at 10AM – 12PM.